

GURAP R. K. INSTITUTION (H.S.)

P.O-GURAP, DIST-HOOGHLY, W.B., PIN-712303

PHONE NO : (03213) 253-322

E-MAIL : GURAPRKINSTITUTE@GMAIL.COM

TENDER NOTICE

E-N.I.T No. – DSE/RKI/20-21/01

Memo.No.- RKI/044/20

Dated: 19/10/2020

For and on behalf of Gurap R. K. Institution authority, The Headmaster, Gurap R. K. Institution invites percentage rate tenders through E-tendering for the following works by two folder system upto **12-00 Hours on 5th November, 2020 (Thursday)**. Pre-qualification documents in a separate folder and Bid document with schedule rate in another folder are to be submitted by the qualified contactors viz. Contractors registered in appropriate class with PWD/CPWD/MES/NHAI/Railways and bonafide outsiders who satisfy the terms and conditions set out in pre-qualification document.

NIT SL. No.	Description of Work	Estimate Cost(Rs)	Earnest Money (Rs)	Cost of Tenderform & Tender do- cuments.	Time of Completion
01	Construction of Boundary wall at Gurap R. K. Institution P.S- Gurap, Dist- Hooghly	30,88,644.70 Including 18% GST and 1% LWC	61773.00	NIL	60 Days

Intending bidders may download tender documents from e-procurement portal of our website <http://wbtenders.gov.in> from **19.10.2020 at 12-00 Hours to 05.11.2020 upto 12-00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal from **from 19.10.2020 at 12-00 Hours to 05.11.2020 upto 12-00 Hours**. Gurap R. K. Institution authority does not take any responsibility for the delay caused due to non-availability of Internet connection or jam in Internet etc.

The amount of Earnest Money is 2% (Two percent) of the estimated amount put to tender and Cost of Tender Documents as mentioned in NIT details in favour of The Headmaster, Gurap R. K. Institution should be paid by the intending bidders through State Government e-procurement portal, in accordance with the Memorandum No-397 5-F (Y) Dated: 28th July, 2016 of the Secretary to the Government of West Bengal, Finance Department (i.e. by RTGS / Net Banking System).

*All Intending Bidders must submit their RTGS challans in support the payment of EMD and Cost of Tender Documents during submission of Bid.

The pre-qualification documents alone will be opened online for evaluation and selection of qualified bidder on 07th November, 2020 (Saturday) at 12-00 Hours by the Headmaster, Gurap R. K. Institution in presence of bidders concerned. Name of the qualified bidders will be displayed in the School notice board and e-Tender Portal.

The date of opening of financial bid documents of the technically qualified bidders will be intimated later and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed. If the office happens to be closed on the date & time for opening of tender as specified in NIT the date will be on the next working day at the same time & venue unless and otherwise announced anything. No individual intimation will be given.

The School authority reserves the **right to reject or cancel** any or all pre-qualification documents and bid document without assigning any reason whatsoever.

Payment Terms:

Intending bidders must have to clearly mention the portion of actual length of Boundary wall (1413 Ft./430.68 M) he could complete without compromising with quality, in his tender out of the sanctioned amount Rs. 21,62,875/- only. If his work is proven satisfactory after verification by Block Engineer, only then school authority will claim the rest amount for completion of proposed length of boundary wall from competent authority.

THE ELIGIBILITY CRITERIA ARE :

1. The applicant in the same name and style as prime contractor should have successful completed atleast one contract of **similar type** of Civil Engineering work to a value of 40% of estimated cost in a single tender completed within last 3 years, from the Govt./Semi Govt. Organizations.
2. The contractor should have sufficient technical manpower ,tools and plants to complete the work.
3. **Copies of Professional Tax Clearance Certificate, E.S.I and E.P.F registration numbers, PAN and/or TAN Card, Registration Certificate (Form GST REG - 06) issued under Goods and Services Tax Laws.**
4. IT Return duly acknowledged by the tax department for the last three (3) years
5. All duties, taxes, royalties, cess, toll, taxes and other levies payable by the Contractor under the Contract to the State/Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **Necessary duties and taxes will be deducted from the running bills.**
6. The intending bidders are requested to inspect the site of the proposed construction before quoting their bid.

Headmaster,
Gurap R. K. Institution

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List of Important Dates of Bid for N.I.T - **DSE/RKI/20-21/01**

1)	Date of Publication.	:	19.10.2020 at 12:00 PM
2)	Period and time for download of Bidding Documents	:	From- 19.10.2020 at 12:00 PM To 05.11.2020 at 12:00 PM
3)	Time of Submission.	:	From- 19.10.2020 at 12:00 PM To 05.11.2020 at 12:00 PM
4)	Time and Date for opening Technical Bid/Bids	:	07.11.2020 at 12:00 PM
5)	Time and Date of opening Financial Bids. (Subjected to completion of Technical Evaluation).	:	TO BE INTIMATED LATER
6)	Place of opening bids	:	Office of the Head Master, Gurap R. K. Institution
7)	Bid Validity	:	90 DAYS
8)	Officer Inviting Bids	:	Headmaster, Gurap R. K. Institution

**Headmaster,
Gurap R. K. Institution**

Copy forwarded for information to:

- 1.The District Magistrate, Hooghly.**
- 2.The Sabhadhipati, Hooghly Zilla Parishad.**
- 3.The District Inspector of School, (Secondary Education), Hooghly.**
- 4.The Block Development Officer, Dhaniakhali Dev. Block.**
- 5.The Sabhapati, Dhaniakhali Panchayat Samity, Dhaniakhali.**
- 6.The Pradhan, Gurap Gram Panchayat.**
- 7.GuardFile.**
- 8.NoticeBoard.**

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N.I.T- DSE/RKI/20-21/01

1. The intending bidders are requested to read these instructions carefully and in respect the site before quoting the rates.
2. The tender will be of Two Folder System. One Folder will be for “**Technical bid**” containing mainly pre-qualification document as specified (3) below. Other Folder will be for “**Financial bid**” containing offer as specified (4) below.
3. The Folder marked “**Technical Bid**” will contain the following documents.
 - a) Forbidding documents downloaded from the website, the Bank Challan for the cost of the bidding document sent in the **Bidders File** marked “cost of bidding document downloaded from the internet”.
 - b) The Bank Challan against the Earnest Money also entered in the **Bidder File**.
 - c) Authorized addresses and contact details of the bidder having the following information Address of communication:-
 - Telephone No:-Facsimile (FAX) No:-NIL
 - Electronic Mail Identification (E-mail ID):-
 - d) Qualification information, supporting documents, affidavit and undertaking as specified.
 - e) Undertaking that the bid shall remain valid for the period of 90(ninety) days after the opening of **Financial Bids**.
 - f) Properly filled up Checklist (available with Tender documents downloaded from website.)
 - g) I.T. GST (PAN Certificate, and I.T./GST Return submitted for the last financial year); and P.T. clearance certificate upto date.

h) Any other information / documents required to be completed and submitted by bidders as specified in ITB.

i) An affidavit affirming that information he has furnished in the bidding document is correct to the best of his knowledge and belief.

j) An index furnishing the page nos. of all documents submitted.

4. The Folder marked "**Financial Bid**" will contain the following documents:-

a) The BOQ containing bid, offer on the basis of percentage (Less/ At Par/ Above). The bidder should quote the rate **both in Figure as well as in words**.

b) Bill of Quantity (Tender Schedule).

5. The applicant in the same name and style as prime contractor should have successfully completed at least one contract of **any type** of Civil Engineering work except earth work to a value of 30% of estimated cost in a single tender completed within last 5 years, from the Govt./Semi Govt. Organizations.

6. The bidder should submit the original documents for verification at the time of Bid Opening.

7. Successful tenderers will have to execute an agreement with the Headmaster, Gurap R. K. Institution on a non judicial stamp paper valued Rs.100/- (One Hundred) only within the date specified in the letter of intimation.

8. Tenderers must submit requisite credential certificates from Appropriate Authority.

9. Contractors shall have to comply with the provisions of (a) The contract labour (Regulation appellation) Act,1970(b) Apprentice Act, 1961 or (c) Minimum wages Act, 1948 and the modification there of by other laws relating to the rate and rules made and issued here under from time to time.

10. In tending tenders will have to produce valid certificate so far to date clearance of Trade License, Income Tax / Sacral and Sales Tax documents.

11. Earnest money and cost of bidding documents should be deposited as per Tender notice.

12. The Earnest money deposited will be released to the un-successful tenderers after issuance of the work order.

13. Cement, Steel & Bitumen materials should be ISI approved brand as directed by E.I.C. The above all materials are to be arranged by the Agency himself or bonafide use of the work.

14. Authority reserves the right to accept or reject any or all tender without assigning any reason or what so ever and is not bound to accept the lowest tender.

15. Work must be completed within the specified time.

16. The Tenderer whose tender has been accepted and executed the agreement the earnest money deposited by him will automatically be converted into security deposit. An amount of 8% of the value of work executed will be deducted from the each progressive bill. This amount along with 2% Earnest money deposited earlier will be constituted the Security Deposit. Such security Deposit will be refunded after completion of defect liability period i.e. **6 months for construction work** after satisfactory completion of work. In case of failure to complete work within the stipulated time the security deposit will be **forfeited** without as signing any reason therefore.

17. If the lowest tendered fails to execute the agreement within the date mentioned in the letter of intimation, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.

18. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof and in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.

19. This Notice Inviting Tender will be the part of agreement.

20. Proportion at equity of work is to be done in proportion at e time throughout the stipulated time for completion.

21. Payment of work will be made as prefund available for Govt., for which no extra claim shall be entertained.

22. All duties, taxes, royalties, cess, toll, taxes and other levies payable by the Contractor under the Contract to the State/ Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **Necessary duties and taxes will be deducted from the running bills.**

23. All tenderer, who has submitted tender, are requested to attend at the time of Opening Tender.

24. No Sub-Contracting is allowed.

25. No claim for escalation of rates will be entertained during the currency of the tender for idle labour or increase in the cost of labour or materials.

26. Programme of works acceptable to the Department should be submitted before physical commencement of work and every effort should be made to a d here strictly to this approved work programme.

27. There will be no scope of Arbitrations.

Headmaster,
Gurap R. K. Institution

NON JUDICIAL STAMP PAPER

BEFORE NOTARY PUBLIC

**FORMAT OF
AFFIDAVIT**

I Sri _____ Of Vill _____ P.O. _____ P.S. _____
Dist. Pin. _____ Do her by declared.

1) That I am Sole partner/a partner of the Firm M/S _____
,Vill _____ P.O. _____ P.S. _____ Dist. _____
Pin. _____ Fax Phone No. _____
Mob. _____

2) The under signed here by certified that the work. Notice inviting prequalification tender(two cover system)for the work of _____, NIT, Sl. No. _____
Remain valid for a period of 90(ninety) days from the date of Financial Bid submission.

3) The under signed here by declared that all documents attached with tender are true & correct.

Signature of Agency

***Identified by me
Advocate***